

A warm welcome



for homeless people in the coldest months

Would you like to work alongside passionate, selfless colleagues and volunteers, changing the lives of Maidstone's most vulnerable people? We are currently recruiting:

Project Worker

£22, 575 p.a. pro rata

1 Part-time role available – 20 hours per week

Fixed term contracts from 11 December 2023 until 5th April 2024

Hours and shifts

- **11th December- 2nd January - 10 hours per week**
- **From 2nd January – Shifts will run from 15.00hrs – 21.30/22.00hrs each day, 7 days per week. These shifts will be worked between the Project Staff on a rota system.**
- **2nd - 5th April – 10 Hours per week.**

Maidstone Churches Winter Shelter is a coalition of churches and volunteers from across the Maidstone community, working alongside local agencies to offer afternoon and evening hospitality and overnight shelter to homeless people in the coldest months.

Further aims of the project are:

- To provide hot meals, a warm environment and support for homeless people plus those in temporary accommodation and others who are genuinely in need of meals and support, in order to try and minimise future homeless cases.
- to support homeless people to find long-term accommodation, resisting dependency on the shelter, and to co-ordinate support for them. This means working alongside homeless people as equals.

These posts are a great opportunity to work right at the heart of this inspirational project. Working alongside our Project Manager & Assistant Project Manager, we depend on the Project Workers to deliver the project on a day-to-day basis. Throughout the project you will be responsible for: Advancing and achieving the shelter's aims; Co-working flexibly and supportively with the Project team to ensure staff presence every afternoon and evening while the shelter is open; Co-working with volunteer teams to set up and clear up shelter venues, and working with our guests to provide appropriate support.

To succeed, you will have the ability to work independently, with initiative to make responsible and well-judged decisions. You will be an effective, flexible and supportive team member who is honest, non-judgmental and sensitive to the views and needs of others. You will also have a basic understanding of the background and circumstances of homeless and vulnerable people and a knowledge of the services available to homeless people.

For an informal chat about the role please call Claire Kehily on 07308 150048.

To apply, please send a request for an application pack to mcwsoffice@maidstoneshelter.org.uk. Completed application forms should also be sent to that email address. Alternatively, paper copies of the application form should be sent to Maidstone Churches Winter Shelter, 6 Buckland Road, Maidstone, Kent ME16 0SL.

The deadline for applications is: **5pm – Tuesday 28th November 2023.**

Interviews will be held on Friday 1st December 2023

CVs are not accepted. No agency contact please. Promoting equality in the workplace.